

## Client Success Story

# A Public School Improves Accuracy and Productivity By Digitizing Student Transcripts



### Client Profile

**FEATURED CLIENT**  
Jefferson County Public  
Schools

**WEBSITE**  
[jefferson.kyschools.us](http://jefferson.kyschools.us)

**INDUSTRY**  
Education

**Jefferson County Public Schools is the largest K-12 school district in Kentucky with almost 20,000 employees and nearly 100,000 students.**

*“With Microsoft Office SharePoint Server and KnowledgeLake, we have laid a solid foundation for bringing Jefferson County Public Schools into the digital age.”*

– Doug Sutherland, Web Architect

**BUSINESS NEEDS** Jefferson County Public Schools (JCPS) realized that multiple departments required improvements for day to day business processes and document management practices. They struggled with long wait times when it came to retrieving and sharing student transcripts. Not only was the school district using microfilm to search and print transcripts, but it was also converting paper documents into microfilm. The district's human resources and payroll departments were inundated with paper on a daily basis and found it challenging to find and share files in a timely manner.

In addition, open records requests took up a significant amount of time in the the payroll clerks' daily tasks. The district was in need of a solution that could streamline all of these daily tasks. "The fact that we didn't have an adequate solution to Document Imaging out of the box with SharePoint was another hurdle, but this was solved with the implementation of KnowledgeLake," said Doug Sutherland, web architect at Jefferson County Public Schools.

**SOLUTION** JCPS chose KnowledgeLake's Imaging for SharePoint and Capture client to enhance Microsoft Office SharePoint Server. Together,

the technologies were the foundation for a new document management infrastructure to facilitate document storage, immediate retrieval and sharing. Thanks to the implementation expertise of Microsoft Consulting Services they were able to set up the necessary infrastructure needed for a 64 bit Moss 2007 deployment.

**BENEFITS** Moving paper documents into SharePoint and transforming them into digital documents has reduced the time it takes to manage, file and retrieve vital documents. In addition, the district has significantly reduced the amount of paper waste.

Not only are KnowledgeLake solutions easy to implement, but they are easy to use. Within just a couple of months JCPS scanned close to 10,000 documents into SharePoint, a vast improvement from the earlier document management processes.

"Microsoft fits with our current infrastructure since we are trying to standardize on one platform. We have a web development team that writes Business applications using .Net and SQL server. This fits in well with KnowledgeLake

because of the SDK they provide. It allows us to utilize a lot of the Document Imaging functionality in our existing applications." said Sutherland.

***"Digitizing our paper files with KnowledgeLake has really helped us streamline day to day tasks across multiple departments."***

– Doug Sutherland, Web Architect



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