



From Livelink to SharePoint

A journey

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Agenda

- Scope of the migration project
- Set up of the migration project
- Plan of approach
- Migration steps per business unit
- Livelink and SharePoint: apples and oranges
- Success factors and lessons learned
- SharePoint: document management and collaboration combined

Scope of the migration project

Goal is to migrate content from Livelink to SharePoint, to archive content that has no owner or is not active, or to delete content on request of content owners.

Scope was originally larger: information management improvement and migration

But that was too ambitious:

- My team had to migrate 45TB of content;
- Technical limitations (adding metadata during migration makes the migration period several times longer);
- SharePoint tool with several new records management options was already quite a change for users.

Set up of the migration project

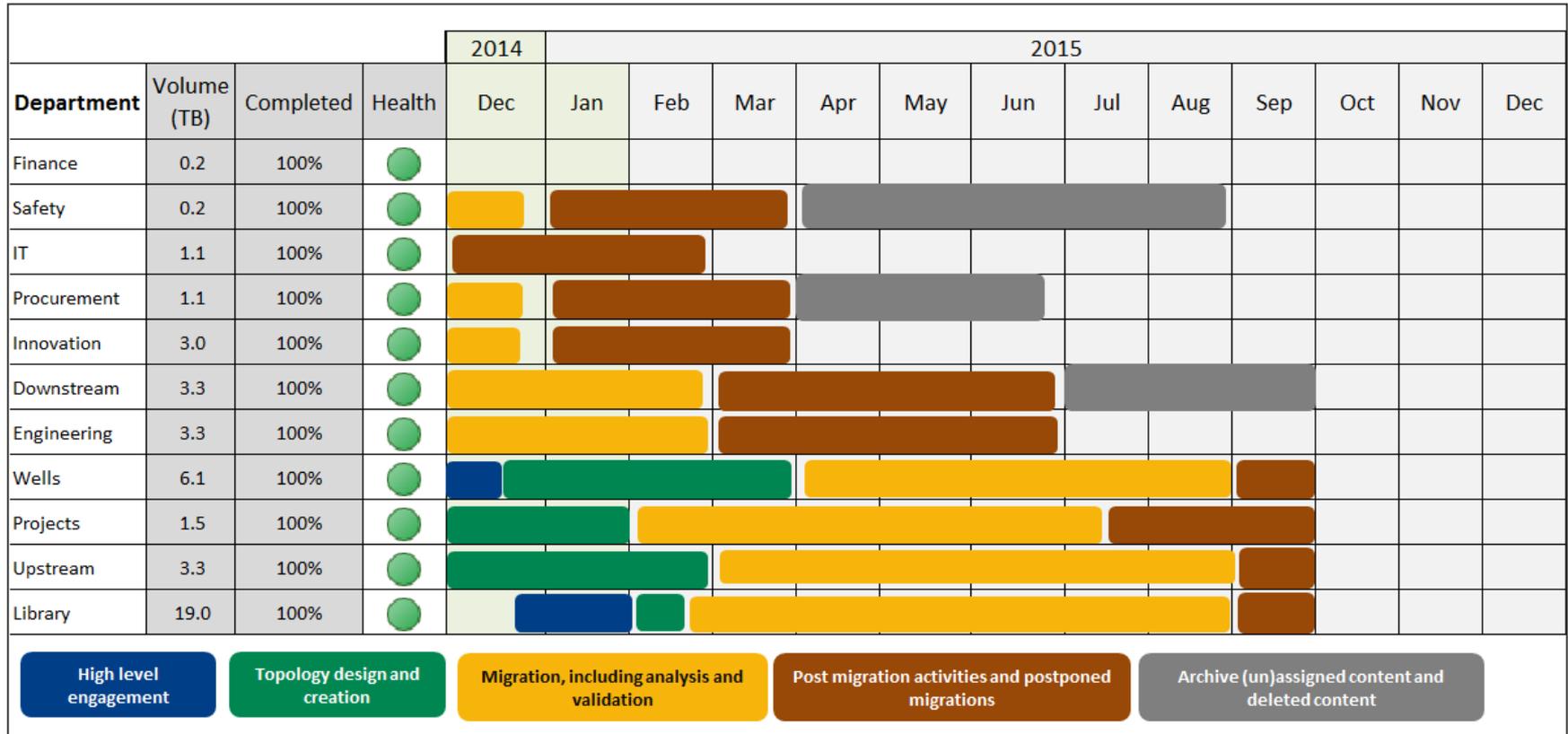
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- Each business unit has its own client facing migration programme

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- One central programme for guidelines, processes, tools and a migration factory

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- Regular meetings of central programme teams and business migration programme teams

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- E2E manager for communications between migration factory and business unit migration programme

Plan of approach



Migration steps per department

- Initial migration plan
- Set up focal point network
- Engage with senior management
- Set up steering committee

High level
business
engagement

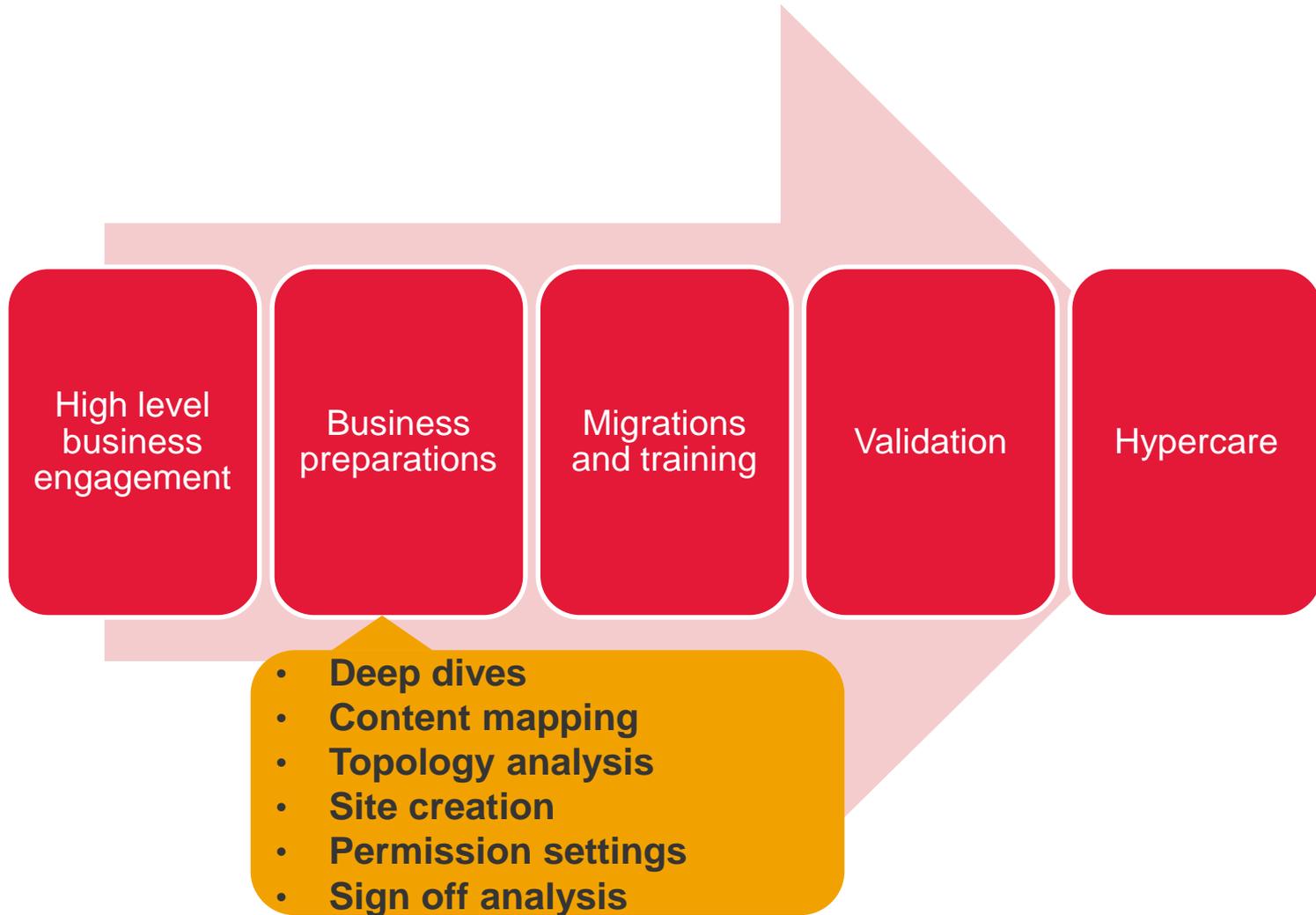
Business
preparations

Migrations
and training

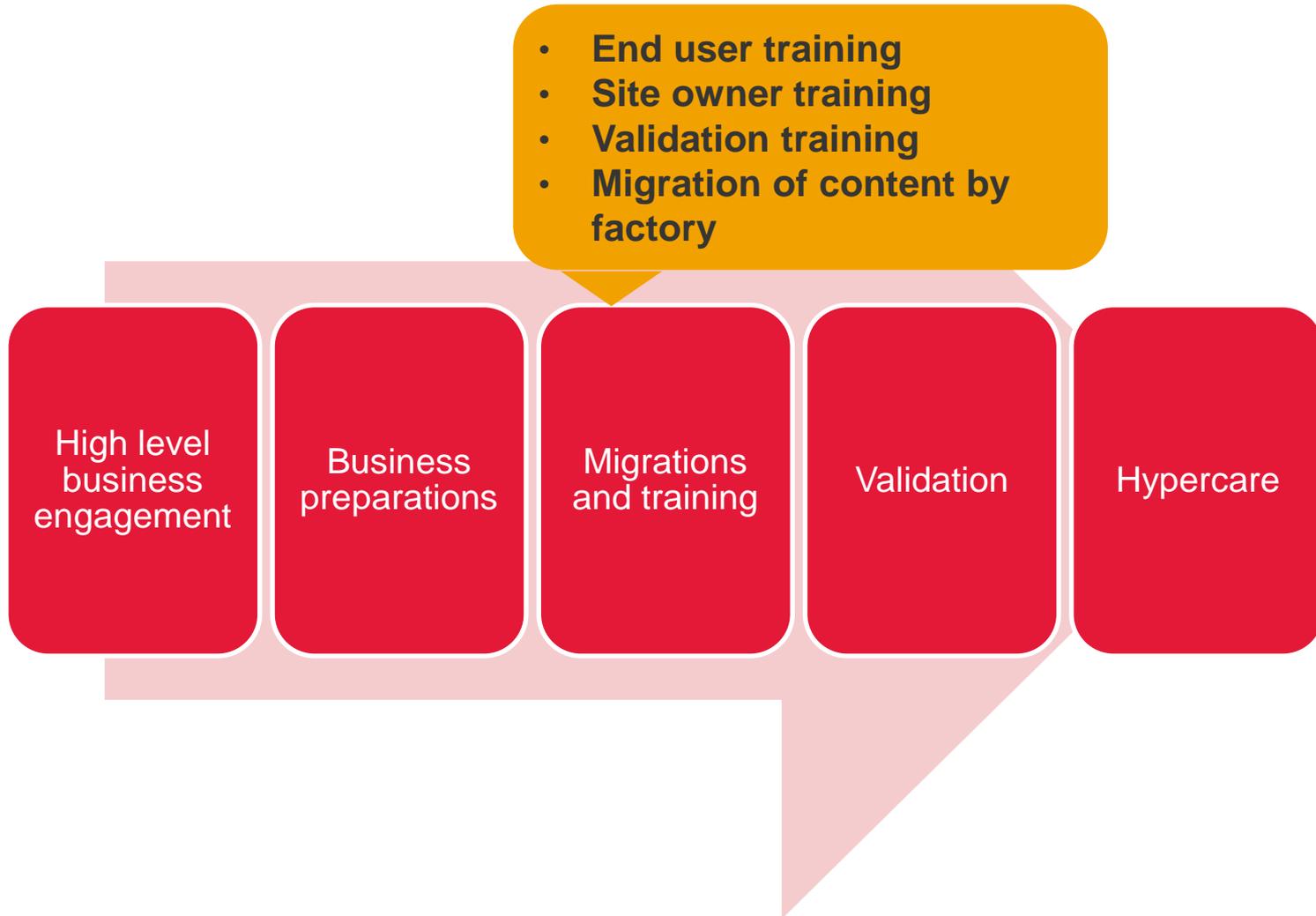
Validation

Hypercare

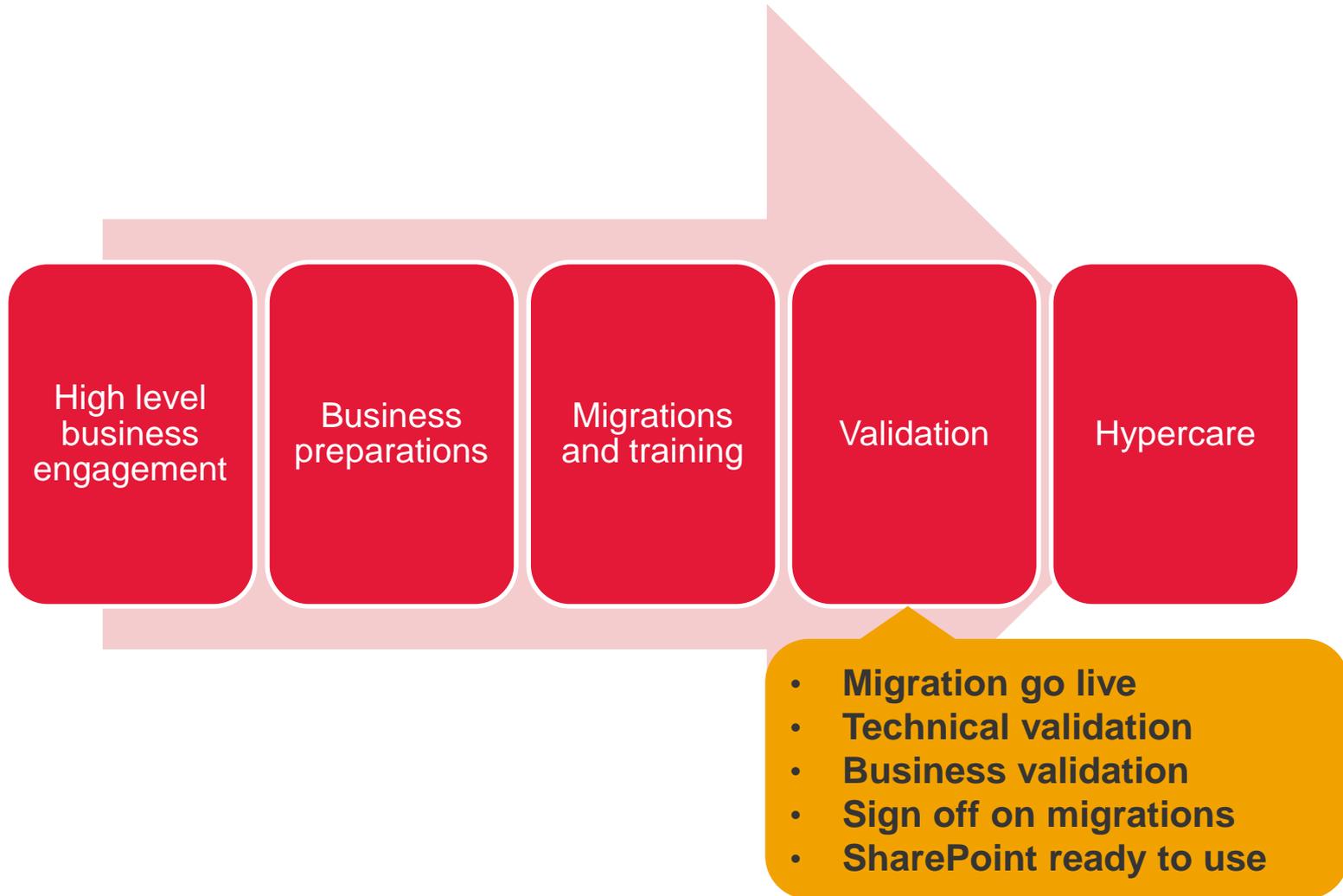
Migration steps per department



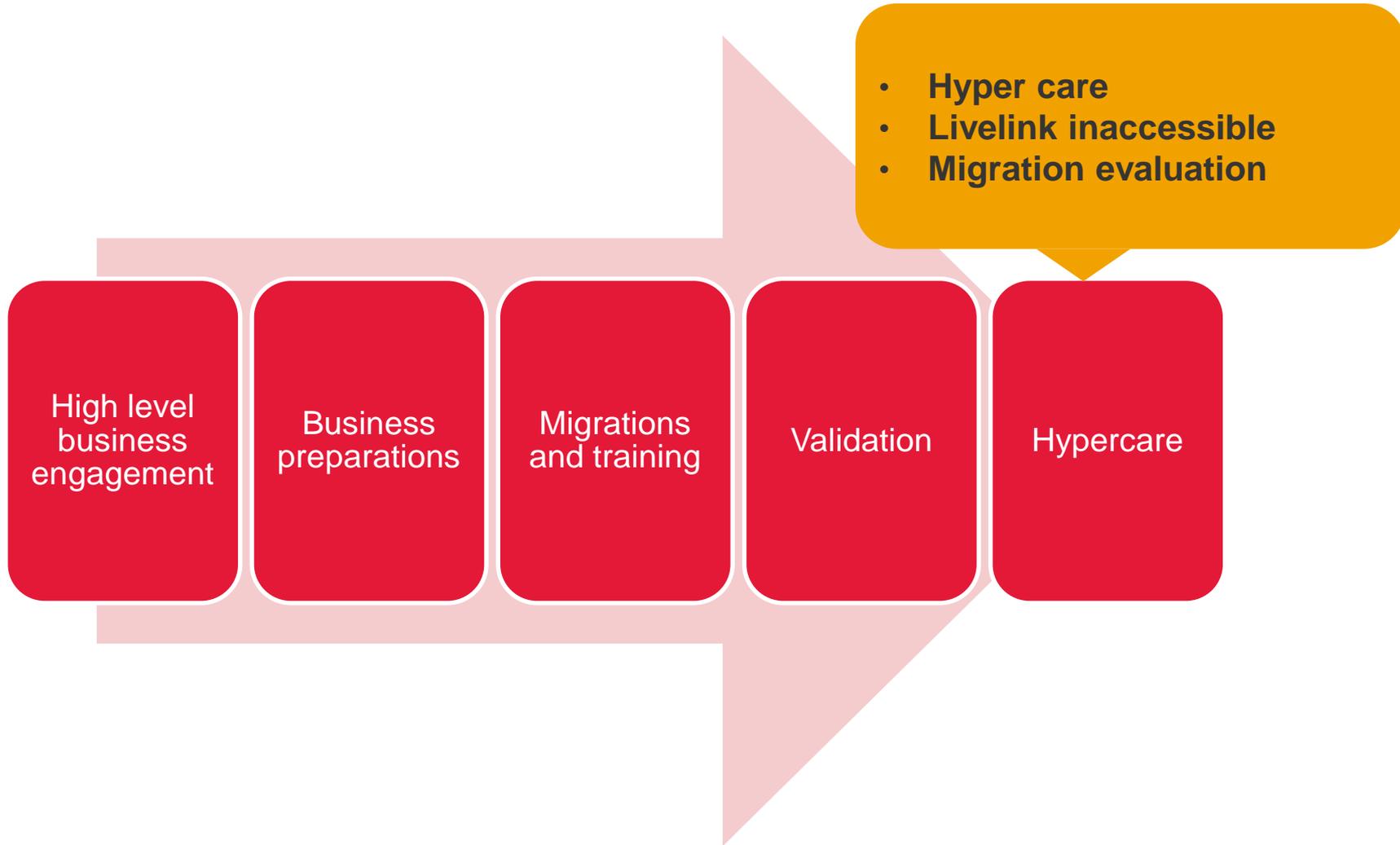
Migration steps per department



Migration steps per department



Migration steps per department



Livelihood and SharePoint: apples and oranges

- Livelihood is a robust Enterprise content management system. SharePoint is a collaboration tool with document management features.
- So Livelihood has options that are not available in SharePoint, for instance compound documents. And SharePoint has collaboration options that are new to Livelihood users, for instance using Share button.
- This really has to be explained to the content owners.

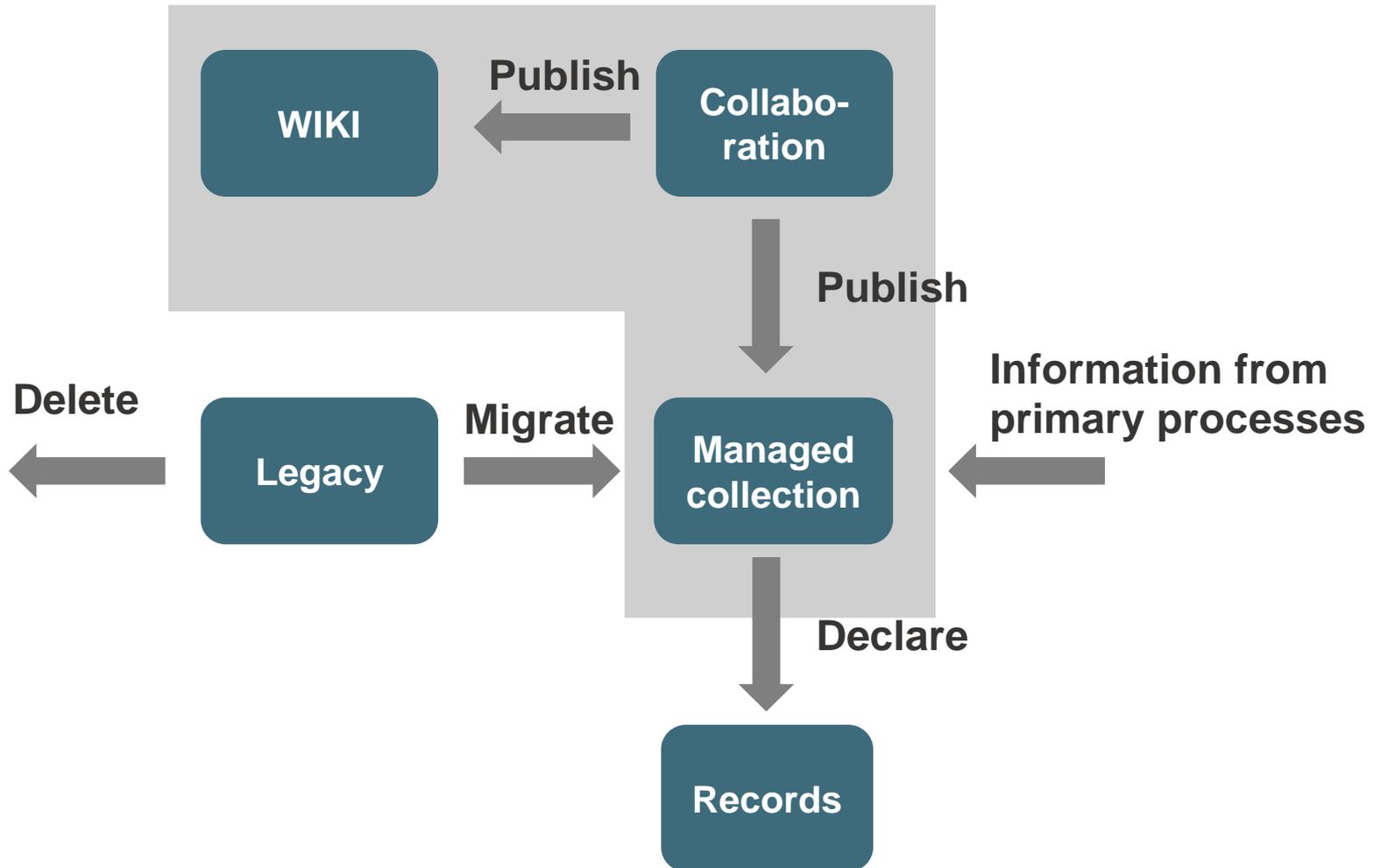


**Well, they are
both fruit**

Success factors and lessons learned



SharePoint: document management and collaboration combined



Thank you

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